Public Health - Placement Q&A
COMR2004

Q. How do I prepare for fieldwork?

- To be timely and successful in securing a placement, it is recommended students commence their research and applications one trimester (no later than 6 weeks) in advance of the date you want to commence your placement. Ensure you have completed the pre-requisite subjects and read the Public Health Industry Placement guide/Course Information for COMR2004, as this provides all the information required in planning and preparing for a placement.

- If needed, you can also search for placement listings under the ‘Jobs & WIL/IP’ tab in Careers Connect: https://careersconnect-csm.symplicity.com/

- Examples of CVs and Cover Letters can be downloaded from the ‘Resources’ tab in Careers Connect, type ‘cover letter’ in the search field: https://careersconnect-csm.symplicity.com/students/app/document-library

Q. When can I start placement and how many hours is it?

- The placement is 120 hours and are due to commence in week 4 of COMR2004 and must be completed by week 11 unless approval has been given by the University.

Q. Can I undertake placement with my current employer?

- You can use existing employment as long as the work/project you will be completing meets the criteria outlined in the Public Health Industry Placement guide

Q. What are the criteria for the employer/placement host?

- You must be overseen by a suitably qualified and experienced supervisor (or their deputy in their absence) approved by Torrens University for the duration of your placement.

- The employer must hold professional indemnity, liability insurance and have workplace health and safety policies in place.

- The host must be approved by your Learning Facilitator and Industry Consultant—see course information for COMR2004 Industry Placement

Q. What if I need extra support?

- Please let your Success Coach know if you need extra support in securing a placement so the industry team can support you. For more information about Careers & Industry, Success Coaches or Student Administration, please access the Services page on the Student Hub: https://studenthub.torrens.edu.au/Hub/StudentSupport/Services.

Q. Where can I access the WIL and how do I submit it?

- The Work Integrated Learning Agreement (WIL) can be downloaded from the Student Hub or Careers Connect: Student Hub/ Course/ Health Community Services: https://studenthub.torrens.edu.au/Hub/health

- Careers Connect/ Resources/ Online Resources: https://careersconnect-csm.symplicity.com/students/index.php?s=home

- Submit your completed WIL to wil@laureate.edu.au before your placement commences.

- Once approved, the WIL team will email you back your WIL signed by Torrens and confirm your placement is approved to progress, please allow 3-4 days for processing. Please do not commence your placement until you have received your WIL approval and enrolled in your fieldwork unit.